

07.11.22

## Plum High Music Boosters General Meeting Minutes

Respectfully submitted by Susan Griffin

Start Time: 7:03 pm

Attendance: 11

Opening Remarks: Amy Beninati, President, welcomed everyone to the meeting.

Directors' Reports: Mr. DeLuce was present. Mr. DeLuce stated again that he is looking forward to a great school year. He stated that he will be teaching Partners In Music and that there are a lot of students who signed up for this class.

Amy asked Mr. DeLuce if he knew if this would be a trip year. Mr. DeLuce stated he is almost certain that a trip will happen for the music department this year, considering that other organizations within the school traveled last year. Mr. DeLuce stated that it will more than likely be a trip to Virginia Beach/Busch Gardens the week of April 27th-29th.

Secretary Minutes: The June meeting minutes were posted on the Boosters website. A motion to approve the minutes was stated by Heather Racchini and seconded by Nicole Henschir. All were in favor.

Treasurer's Report - Heather Racchini passed out the Treasurer's report for all to see. A motion to approve the minutes was stated by Mr. DeLuce and seconded by Kelli O'Keefe. All were in favor.

Ways & Means (Student Accounts): All monies that were not donated by June 30, 2022 in writing to Kelli O'Keefe were returned to the general fund. We do not hold funds for siblings that have not responded to us. Tracking issues would get too cumbersome.

General Fundraising: Spiritwear ended June 10 with delivery on Aug 1. We made \$120. We will not reopen the store until mid-Fall for holiday purchases until our in-house merchandise sells. We are not gaining additional sales from band students.

Moe's Taco Kit fundraiser is happening now. Can make up to \$800 dollars! Aug 1 pick-up., July 29 - order closes

Renee Anderegg was not present, but she had previously submitted to the board a list of potential fundraisers. The next fundraiser after Moe's would be pepperoni rolls in August.

Renee is also working with Kona Ice to be at the preview show on the last day of band camp. Renee wanted to have food trucks also, but due to not knowing the exact time of the show, we think just having Kona would be better.

Renee is also looking into car window decals for all of the music department and just a Plum one.

Amy will let Renee know of the other fundraisers that were discussed, such as Little Ceaser's Pizza Kits and All Washed Up Car Wash on Saltsburg Rd. If anyone comes up with anything else, please let Renee know.

Once we are approved for 501C, we can then apply for the Games of Chance and then we will be able to do raffle tickets.

Hospitality: Need a committee chair

Chaperones: Must have clearances submitted by August 1 to the school.

[www.pbsd.net/VolunteerClearance.aspx](http://www.pbsd.net/VolunteerClearance.aspx)

We will hold a chaperone meeting prior to the first football game - potentially August 1 before the general meeting.

First group of names were submitted to Jen Macro to determine eligibility. We will do this again on August 2.

Membership: Join by going to [plummusicboosters.org](http://plummusicboosters.org) Download the membership form AND submit payment to address on form. We have around 47 members.

Scholarship Committee: Keegan received her \$500 Booster scholarship awarded AFTER her freshmen fall semester. This was under the old by-laws and scholarship rules. She was a Class of 21 recipient. She also received her first payment for the Gula Scholarship. There are not enough funds left in the Gula Account at this point.

Communication: app and FB mostly! Follow Plum High Music Boosters Group and/or Page! PBSB app>Plum High School>Directory>Plum High Staff>Plum Music Boosters>Alerts (Switch button)

Mr. DeLuce stated he is going to have an assignment made for his students to have parent contact information including email addresses.

We would like to see if there is a way to do large email blasts to all parents.

Website: Website is back! Information about meeting dates and locations will be updated there. Minutes posted there.

- Booster website is [plummusicboosters.org](http://plummusicboosters.org)

- Band website: [plumband.com](http://plumband.com) (managed by Mrs. Loy)

#### Old Business:

- Drum major camp was approved for 3 students to attend IUP camp for \$275 commuter camp + meals./ student
- Nicole Henchir was approved as Communication secretary. Bylaws include new position based on vote at June meeting
- Financial secretary is open. Board will appoint at July meeting according to by-laws
- Website payments were corrected; hacking issue was fixed
- Merchandise store was open until June 10, 2022
- Summerfest - PHMB will cover a booth all three days, volunteers needed

#### New Business:

- **Join Boosters - must be a member to attend trip and to fundraise for your students' individual accounts**
- **Pay shirts asap - students and family/friends will NOT receive shirts without payment.**
- Erin Bartolomeo has been appointed by the Board as financial secretary
- Need snack, candy and water donations for home games (visitors too), bus trips
- Update water situation - Tyler water dispenser due to garbage at games. Heather stated she mailed the letter to Tyler and Chuck will follow up with them to see if they got the letter. The idea for this is to eliminate the garbage under the stands and the waste of water bottles by the band. We would still need water bottle donations for the visiting bands.
- 3 students attended Drum Major camp and will be reimbursed by the Boosters.
- Keegan received her \$500 Booster scholarship and \$1000 Gula 1st payment awarded to Class of 2021 graduates under old by-laws.
- Gula updates? The account will not be able to cover any additional payouts.
- Spiritwear sale earned \$120 in profits. Delivery is still planned for Aug 1.
- Summerfest was successful - thanks to volunteers!
- Budget proposal for 22-23 school year was completed by Board in both 21-22 and 22-23. Some items were removed under the direction of Mrs. Loy including drill, band front equipment, Kennywood, but new items were added including a marching band banquet.
- Treasurer's annual report, budget proposal, contact/board, by-laws were submitted to the PHS CFOs office. This is an annual requirement. Additional information was requested, but not required AT THIS TIME and includes tax information, 501C information, treasurer bond insurance, minutes/treasurer reports, banking info - we are currently compliant and can supply all information. This will likely become mandatory in future.
- Still waiting on state to give us our Articles of Incorporation - once this occurs, we will apply for small game of chance license. We would like to hold raffle ticket sales, but are concerned with students not participating?
- Uniform fittings - date? Time? Number? Maribel has confirmed that she will sew again.
- Band camp - Aug 5 pictures, order forms

- Band camp lunches - do we need volunteers with so few students ordering?
- Shoes/gloves distribution date and time?
- Since Mrs. Loy was not at the meeting, Amy will contact her with dates and times for when volunteers are needed throughout band camp.
- Chaperone meeting will take place before first football game, possibly BEFORE next meeting
- Kennywood chaperones - names? Amy stated that they would probably only need around 6 chaperones like last year.
- Cheerleading boosters contacted Mrs. Loy about a bigger homecoming bonfire event. The band and cheerleaders may have a chance to showcase themselves. She has requested assistance with volunteers and planners. We are still waiting for more details.
- July 27th - deadline for football program submittals
- Band preview day - time? Type of event?
- Band night requests by students and parents
- Trip rumors, as previously stated Mr. DeLuce feels confident that one will happen this school year for the Music Department. The trip will probably be to Virginia Beach/Busch Gardens the week of April 27-29th.
- Lock box status - this was purchased so that students can directly put their fundraiser orders and money in this box, this would eliminate money being lost. We are unsure if Mrs. Loy has had the custodians put this box up yet or not.

Motion to adjourn the meeting by Amy Beninatti and second by Chuck Griffin at 8:01 pm.